

# INTERNATIONAL TELECOMMUNICATION UNION



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To: Administrations of ITU Member States, Regulators  
and ITU-D Sector Members worldwide

Contact: Mario Maniewicz, Chief, a.i. Policies and  
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**For your reply:**

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**E-Mail: [HRDSymposium08@itu.int](mailto:HRDSymposium08@itu.int)  
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Subject: **ITU Global Symposium on "Human Capital Development" - Warwick University Conference  
Centre, Coventry, United Kingdom, 21-25 July 2008**

Dear Sir/Madam,

I have pleasure in inviting your Organisation to participate in the Global Symposium on "Human Capital Development" organised by the International Telecommunication Union (ITU) in collaboration with the United Kingdom Telecommunications Academy (UKTA).

In today's knowledge economy, sustainable competitive advantage resides, not only in the organization's physical or financial assets, but in the collective skills, knowledge and attributes of its employees. Nevertheless, recent global research has established that human capital—the skills and knowledge of employees—too often remains an untapped performance lever.

The purpose of this symposium is to discuss ways of managing and developing human capital within the context of the challenges facing the ICT sector today. Related topics to be covered during the Symposium are:

- The policy and regulatory challenges,
- ICT applications and their impact on the human capital
- Technology trends and related HR requirements
- Knowledge transfer
- Strategic HR management

Each day of the programme will focus on one of these aspects, scheduling presentations and working groups, and allowing Telecom/ICT managers to reflect and discuss the topics they themselves consider priorities for our future work. On the last morning of the Symposium, participants will have the opportunity to discuss, define work plans and coordinate potential collaboration.

This Global Symposium is a high level global event that will attract quality speakers and top representatives from the Telecom/ICT market, to share their knowledge and experiences on Human Capital Development and Strategic HR Management. The presentations and subsequent working group discussions will be rich with experiences and practices from around the world.

The Symposium will be conducted in English. Interpretation into other working languages of the ITU will be provided depending on the confirmed number of participants from the different linguistic communities.

### **Target group**

The Symposium is primarily intended for senior Human Resource Management and Development Professionals in the Telecom/ICT sector (from Government, regulators, operators, and manufacturers) who are directly concerned with the acquisition, retention and development of human capital in their respective organisations. The candidates should also be involved in the development and/or implementation of their organisation's strategic objectives.

### **Venue and Registration and Fellowship Applications**

The conference will take place at the Warwick University Conference Centre, Coventry, United Kingdom from **21 to 25 July 2008**.

For logistical and organizational reasons at the Campus, participation will be restricted to 250 people.

To register for the Symposium participants should complete, **by 13 June 2008 at the latest**, the on-line Registration/Application form, and if applicable, Fellowship request form, which are available at the following address: <http://www.itu.int/ITU-D/hrd/events/2008/Symposium/index.html>.

This deadline has been set to allow sufficient time for the applications to be considered and for the applicants to be notified in time to apply for entry visas to the United Kingdom and transit countries.

### **Call for papers**

Those who have interesting experiences to share are invited to be considered as speakers and requested to complete the attached **Annex** and return it to ITU as indicated in the form.

### **More information on the event (including logistics):**

A website <http://www.ITUGlobalsymposium2008.info> will host all information pertaining to this symposium, including the advance programme and selected speakers. It will also contain all necessary information regarding the venue, how to get there, available facilities, and ways of getting assistance to those who may need it.

As regards the symposium documents and materials, and in order to minimize the use of hard copies, all participants will be offered the opportunity to download these materials as of the beginning of each day. In this respect, they are kindly requested to bring their portable computer or USB key for direct collection.

### **Accommodation**

The residential facilities at Warwick University Campus are extremely comfortable, and participants are invited to consider remaining on-site along with the organisers and the majority of participants, including those awarded fellowships. The charges at the University Campus for both meals and lodging have been heavily subsidized, courtesy of UKTA and The University of Warwick.

However, those wishing to stay in hotels in the area will find a list of hotels on the website referred to above. They are requested to make their own reservation and subsequent payment directly.

## Visas

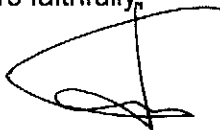
Participants should enquire well in advance whether they require visas for the United Kingdom and any transiting countries and apply to the Embassies or Consulates in their respective countries. Should there be any difficulty with acquiring a visa for the United Kingdom, the host country coordinator indicated below should be notified immediately for assistance:


Mrs. Melody Parkes  
Company Secretary  
UKTA  
United Kingdom  
Tel: +44 247 6 31 3637  
Fax: +44 2476 317030  
Email: melody.parkes@ukta.co.uk

The ITU will acknowledge receipt of your application and confirm fellowship, where applicable, as soon as possible. Please contact the ITU Coordinator if you have additional questions.

The ITU is looking forward to your positive response and active participation in this Symposium.

Yours faithfully,



 Sami Al Basheer Al Morshid  
Director

Annex: Call for Papers/instructions on paper presentation

**ITU Global Symposium on "Human Capital Development"  
Warwick University Conference Centre  
Coventry, United Kingdom, 21-25 July 2008**

**Proposal for Paper  
(Maximum time for sessions: 30 minutes)**

**Please complete and send by 13th June 2008 latest**

**(a) Title of paper:**

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**(b) Abstract (75 word summary of paper – on separate sheet if necessary):**

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To enable us to begin the selection procedure, ***please complete this proposal for paper*** and forward it, either by electronic mail, to **HRDSymposium08@itu.int** or by fax to the attention of:

Mr. Mike Nxele  
HR Officer, ITU/BDT/HCB  
Geneva, Switzerland

Tel: +41 22 730 59 83  
Fax: +41 22 730 55 27  
Email: [mike.nxele@itu.int](mailto:mike.nxele@itu.int)

**(c) Audio-visual or other aid (e.g. computers) needed:** .....

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**(d) Presenter:**

**Name** .....

**Telephone** ..... **Fax** .....

**Email** .....

**(e) Biography of Presenter (50 words or less on a separate sheet if necessary)**

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